

MINUTES OF THE MEETING

A meeting of IQAC was convened on 28th Sep 2018 with Dr. Bhagwati Rajput, Principal in the chair.

First of all, the composition of the IQAC committee was changed. Mrs. Deepak Vinayak, Convenor assumed the charge of Principal, CDC of new college GCG Nacholi. She has been replaced by Mrs. Sonal Gupta. Other newly inducted members include Ms. Amita, Ms. Preeti Arora & Ms. Neha Aggarwal besides existing members, Dr. Parul Rana & Ms. Poonam Almadi. The members met to review the achievements of the college as per the Plan of Action chalked out in the previous meeting which are as given below:

1. An Orientation-cum-Induction Programme under the able guidance of Principal was organised for the benefit of students who took admission in the college in the session 2018-19. They were made aware of the various cells – Grievance Redressal cell, Counselling Cell, Women Cell, Placement Cell, NSS, Red Cross, Legal Literacy Cell, Eco Club etc. working in the college. Parent-Teacher meeting was also held. A Documentary highlighting the activities & achievements of the college of the previous session 2017-18 was displayed on the LED screen put up in the reception area of the college for the new students & their parents.
2. A Digital Block comprising of 4 smart classrooms has been set up in the college under the initiative of DHE to boost digital learning in colleges of excellence. Now the total number of smart classrooms is 11.
3. A College Cultural Fest 'Ullas' was organised in the college on 8th Sep 2018 where alumni of the college were also invited.
4. Eco Club organised tree plantation drive sponsored by Lions Club, Faridabad on 25th Aug. Eco Club also Celebrated 'No Plastic Day' on 1st Sep wherein 100 Cloth bags were distributed by Lions Club amongst students.
5. Under the directive of DHE to boost digital learning in colleges, the college has procured 4 hard discs of 2 TB each for disseminating e-content in offline mode amongst students.
6. To promote use of bio-degradable disposable cups & plates, a clause has been inserted in the canteen contract which mentions no use of plastic in the canteen & avoidance of junk food. Canteen contract has been awarded to Mrs. Mamta.
7. NSS organised awareness campaign on campus cleanliness & administered Swacchta Pledge to the Students in the months of Aug – Sep.
8. Women Cell organised 3 days events on Women safety & empowerment between 23rd Aug to 25th Aug like slogan writing, Bindaas Bol – a discussion on women safety & gender violence, rally on women empowerment, signature drive by the students in support of women safety & gender sensitization & pledge for girl safety.
9. Blood Donation Camp was organised by Red Cross on 7th Sep 2018 wherein 53 units of blood was collected.

10. Self Defence classes have been started by the women Cell in the college campus from 17th Sep daily for a duration of 1 hour.
11. Placement Cell held a series of career counselling sessions on beauty & nutrition for B.Sc. & B. Com Students on 18th & 22nd Sep by VLCC Head of Institute, Ms. Smita Sharma.
12. Placement Cell also conducted a special session on 'how to crack UPSC exams' for the students on 20th Sep.

A number of activities were organised by the subject societies of the colleges which are listed as below:

1. Sanskrit week was celebrated (23rd – 29th Aug) by Sanskrit Department.
2. Digital celebrations of Teej Festival by BBA Dept on 13th Aug 2018.
3. BTTM Dept. celebrated 'Haryana Tourism Day' on 1st Sep 2018 by organising slogan writing, painting, collage making & speech competition.
4. Home Science Dept celebrated 'Nutrition Week' in the First Week of September.
5. BBA Dept. celebrated Teachers Day on 5th Sep.
6. 'Hindi Diwas' was celebrated on 14th Sep by organising essay writing & poetic recitation by Hindi Department.
7. Geography Dept. held a talk & power point presentation on 14th Sep on 'Global Warming & Climate Change' for Geography Students.
8. Economics Deptt. organised Play & Nukkad Natak in Seminar Hall on 27th Sep to explain GST, Consumer Rights, Nirav Modi case etc.
9. BTTM Dept. Organised 'World Tourism Day' celebration on 27th Sep. Mr. Alok Kumar & Ms. Heena Nagpal from tourism Industry were the main speakers.

The college students participated in a number of Inter College Activities & brought laurels to the college.

1. B.Com 2nd year student Simran Ali bagged 2nd prize in the Inter college solo Dance Competition held at KL Mehta Dayanand College on 13th Aug.
2. On 8th Sep. an Inter-college Economics Quiz for non- Economics Students was organised by DAV Centenary College & 2 member college team comprising of Sapna & Kamna, B.Sc. Final Year won 3rd prize.
3. On 14th Sep Hindi Diwas celebrations were organised by K.L Mehta Dayanand College. Kumari Jyoti of B.A –III won 1st prize in Hindi Poem recitation & Meghna Vats of B.A won 1st prize in English Poem recitation.
4. GCW Faridabad won 9 prizes in 'Innovation 2018-19' organised by GC Sidhrawali, Gurgaon.
 - (i) Best out of waste -1st Prize Priyal
 - (ii) Poster making – 2nd Prize Prize Site Thapa
 - (iii) Pot Decoration -3rd Prize Pooja Singh
 - (iv) Solo Folk Song -1st – Prize Amarjeet Kaur

- (v) Gazal Singing -2nd Prize Anjali
- (vi) English Poem recitation -1st Prize Meghna Vats
- (vii) Hindi Poem recitation – 3rd Prize Jyoti Kumari
- (viii) General Solo Dance -2nd Prize Simran Ali
- (ix) Folk Dance – 3rd Prize Dipika

The IQAC committee set out the following agenda for the next meeting-

1. Atleast 2 hard copies of Photographs of all activities under various cells to be kept as record. All the photocopies of prize winning students who participated in inter college competitions also to be kept as record.
2. To promote research & faculty development, the faculty is to be encouraged by the chair to attend OC/RC / Workshops/ Seminars & to submit photocopies of the same to IQAC committee.
3. One of the tube wells in the college has stopped functioning as the water table has gone down & its pipe is old & rusted. To overcome water scarcity, sanction for installation of new tube well has been obtained from DHE. The Public Health Department has prepared an estimate of Rs. Ten Lakh & Thirty Two Thousand rupees for the new tube well whose sanction & budget approval has been sent by the college to DHE.
4. A monthly newspaper of college activities and achievements by Dept. Of BAJMC is to be started.

A few notable achievements of the college need to be mentioned here.

1. Smart I-Cards have been issued by the college to its regular non-teaching staff.
2. Admissions in all the courses were done online.
3. The time table of each faculty is displayed outside each classroom. Week wise lesson plans for all subjects have been uploaded on college portal & also displayed on notice board.
4. Fee deposition for all course was 100% cashless (Online)
5. 31 New mural/urban colleges have been started by the Government to promote girl education. The setting up of one such college GCG Nacholi was assigned to Principal, GCW Faridabad, Dr. Bhagwati Rajput who did commendable work. The admission team of the GCW Faridabad, under the able guidance of Principal ma'am carried out the arduous task of admission and university affiliation work.
6. Principal, Dr. Bhagwati Rajput also participated in one day seminar on Nationalism: diversity is the basic intently of identity of India Organised by All India association of Vice Chancellors and Academicians, New Delhi on 15th September 2018 held at PHD Chamber of Commerce and Management, August Kranti Marg, New Delhi.

The Meeting was attended by following IQAC Members

1. Ms. Sonal Gupta (Convenor)
2. Ms. Amita
3. Dr. Parul Rana
4. Dr. Poonam Almadi
5. Alumnus (Ms. Ashna)
6. Administrative Staff – Mr. Dheeraj

A meeting of IQAC was convened on 10th Dec 2018 with Dr. Bhagwati Rajput, Principal in the chair. Ms. Amita, Associate Professor is now the convener of the committee as Ms. Sonal Gupta has assumed the charge of new college. GCG Mandkola (District Palwal) as Principal.

The achievements of the college were reviewed by the IQAC committee which are listed below.

1. Red Cross organised a Mega Health Check-up camp on 5th Oct 2018 sponsored by Rotary Club. Sh. Krishan Pal Gurjar, MoS for Social Justice & empowerment, GOI was the chief guest. A team of doctors conducted health check up of students.
2. Women cell conducted an event on menstrual hygiene & usage of sanitary napkins in associated with an NGO "The Rising" to mark girls aware about menstruation on 10th Oct 2018.
3. Women cell under Ms Ritika Gupta also conducted a workshop of classical Dance on 16th Oct 2018 in which 30 students participated.
4. A 2 Day Annual Athletic Meet was organised on 22nd & 23rd Oct 2018. Pt. Moolchand Sharma, MLA Ballabgarh was the chief guest on 1st day which Dr. Preeta Kaushik, Principal GC Fbd was the chief guest on closing ceremony. Ms. Kanchan of BA-II was adjudged the best athlete.
5. On 23rd Oct, a Road safety Quiz was conducted in the college by traffic Police Faridabad.
6. A short Film competition was organised in the college on 25th Oct 2018 as per the instructions from the DHE. A 5 member screening committee was constituted who adjudged 'Dayra' a short film on transgender made by students of the Dept. of BAJMC as the best film in group category & film on the 'Road Safety' by Komal Singh BBA Final Year as the best film in individual category.
7. Women cell on 30th Oct 2018 organised a workshop on the theme 'Digital Literacy & Online Safety' which was conducted by Cyber Peace Foundation, Mr. Nitish Chandan & Ms. Janice Verghese. Around 350 students benefitted from this workshop.
8. The college participated in Zonal Youth Festival (31st Oct – 2nd Nov at IMT Faridabad) in various categories & won 8 prizes.
 - (I) English Poetic Recitation – 1st Prize
 - (II) Hindi Poetic Recitation – 2nd Prize
 - (III) Urdu Poetic Recitation- 3rd Prize
 - (IV) Indian Classical Music – 2nd Prize
 - (V) Orchestra (Haryana) – 2nd prize
 - (VI) Group Song (Haryana)- 2nd Prize
 - (VII) Mimicry – 2nd Prize
 - (VIII) Sing for Parents/ Teachers/Soldiers – 3rd Prize

9. The college participated in Inter-Zonal Youth Festival on 11th Nov 2018 at MDU Rohtak & 2 students- Jyoti BA III won 2nd Prize in Hindi Poetic recitation & Meghna Vats, BA-II won 3rd Prize in English Poetic recitation.
10. 5 Students of the college also participated in Inter Yoga Championship on 16th Nov 2018 at MDU, Rohtak.

Besides this, a number of activities were organised by various departments that are listed below:

1. BBA Department celebrated 'Navratri' on 13th Oct 2018 where students presented charts, handmade materials, decorated matkis, dandia, & prepared rangoli.
2. B.Com. Dept. organised Vigilance Awareness Competition on the topic 'Corruption Free India' in coordination with Oriental Insurance Company Ltd on 29th Oct 2018. 30 students Participated. Sneha Kumari B. Com II, Deepshika BBA II & Ritika Kumari B.Com I got 1st, 2nd & 3rd Prizes respectively.
3. Dept. of Mass Communication organised a 3 Day workshop on the nuances & intricacies of photography from 29th Oct to 31st Oct 2018. Ms. Perna, a photojournalist who teaches at the Times School of Communication conducted the workshop.

The agenda chalked out in the last meeting has been achieved as listed below.

1. As many as 11 Assistant Professors attended faculty development Programmes like OC, RC, Short term course, induction training etc. as part of faculty development from the college.
 2. The photocopies of certificates of prize winning students in various in inter college composited are now a part of record of being maintained by IQAC.
 3. The college has got sanction of Rs. Ten Lakh Thirty Two Thousand from the DHE to set up a new tub well for overcoming the water scarcity.
 4. The Dept. of Journalism & Mass communication came out with a newsletter 'Uday' which was released in the opening ceremony of Annual Athletic Meet on 22nd Oct 2018.
 5. Beside the above, the college successfully held students elections after a gap of 22 years on 17th Sep 2018 as per the detailed guidelines received from DHE & with the active support of the Administration. For this 10 CCTVs were procured & installed in the college premises.
 6. The IQAR of the session 2017-18 has also been successfully uploaded & a bound hard copy kept as a record by IQAC.
 7. The API scores were also checked & verified of a few Assistant Professor by IQAC.
- The following agenda has been chalked out by IQAC for the next meeting.
1. College has received Rs. 30 Lakhs under RUSA grant for purchase of equipments for lab upgradation under which networking equipments to provide internet access in the 2 Computer Labs upstairs, smart classrooms of BBA Block, Digital

Podium in seminar Hall, smart classroom of science Block have to be purchased . This will enable students to access internet & boost their digital learning.

2. To make college permission Wi-Fi enabled as Jio WiFi is not working properly.
3. Documentary Proof of e-content of various subjects received by faculty to be maintained.
4. The publication of article on Faculty participation in various OC/RC/ short tern course / Workshop in the next newsletter of the Dept. of Journalism and Mass Communication.
5. NSS unit to organise a 10 day camp in the next semester.
6. Educational trips to be arranged for the students as & when the grant is received in the college.

The meeting was attended by the following IQAC members.

1. Dr. Parul Rana
2. Ms. Poonam Almadi
3. Ms. Preeti Arora
4. Dr. Neha Aggarwal
5. Alumnus (Ms. Ashna)
6. Administrative staff (Mr. Dheeraj)

A meeting of IQAC was convened on 25th March, 2019 with Dr. Narender Kumar, Principal in the chair. The achievements of the college were discussed with the Principal which are listed as below.

The agenda chalked out in the previous meeting that has been achieved is listed as follows.

1. A Cheque of amount Rs. Ten Lakh Thirty Two Thousand received as grant from DHE has been issued to Public Health Department for installation of tube well.
2. Educational trip to Jaipur was organized on 23rd & 24th Jan, 2019. 100 girl students accompanied by the staff went on the trip.
3. Under the RUSA grant for purchase of lab equipments, 1 Interactive Board for seminar hall, 1 Motorized screen for Department of Travel & Tourism Management. 3 digital technology screen for science Block, administrative Block computer Lab & Room No. 204 & 25 Desktops for Science block have been received.
4. An amount of Rs Two Lakh Seventy Eight Thousand has been transferred to PWD B&R for electricity fitting in Bhadana Hall.
5. A 7 Days NSS Camp was organized from 14th March to 20th March 2019 at village Mirzapur by the College. 51 NSS volunteers, Dr CS Vashisht (Supervisor), Mrs. Roopam Janeja (Programming Officer), Dr. Neha Aggarwal (Member), Dr. Parul Rana, Ms. Meenu Sheoran, NSS Clerk Alka & Non-Teaching Staff actively participated in the Camp. Inauguration of NSS Camp was organized on 14th March 2019 by honourable Chief Guest Sh. B.B. Kathuria (Secretary, Red Cross). Valedictory ceremony was organized on 20th March, 2019. Ms. Belina rana (CTM, Faridabad) was the Chief Guest.
6. AMCs of 2 Biometric Machines has been renewed and they are working properly. However, Wi-Fi connectivity is still a problem for which DHE has been apprised of.

The following agenda has been chalked out by IQAC for the next meeting:

1. A Prize Distribution cum convocation ceremony is to be organized before the end of the session.
2. To insure smooth online admission for the coming academic session 2019-20.
3. To try more lab equipment for grant infrastructure upgradation under RUSA.

The Meeting was attended by following IQAC Members.

1. Ms. Amita
2. Dr. Parul Rana
3. Ms. Poonam Almadi
4. Ms. Preeti Arora
5. Dr. Neha Aggarwal
6. Ms. Ashna (Alumnus)
7. Mr. Dheeraj
8. Ms. Meenu

A Meeting of IQAC was convened on 2nd May 2019 write Principal Dr. Narender Kumar in the chair.

The agenda chalked out in the previous meeting was taken up for discussion which is as follows:

1. On 28th March, 2019 Annual Prize distribution cum convocation ceremony was organized in the newly renovated Multi-Purpose Hall of the college. 241 students from different UG courses were awarded degrees. 54 students were awarded prizes for academic excellence. Prof. Dinesh Kumar Aggarwal, VC, JC Bose University of Science & Technology YMCA was the Chief Guest at the annual function.
2. The equipment under RUSA Lab upgradation grant for which sanction was granted by DHE have been received. Besides these achievements, the Electoral Club of the College organized various activities on 6th April, 2019 like PPT lecture, pledge, mock polling session to create awareness among students regarding upcoming Lok Sabha elections.

The DHE, Haryana has rolled out Shiksha Setu App. Accordingly, all the staff members have been asked to download the app on their mobile and change their default password provided by the department after first login. Similarly a user manual for Placement Module, Asset Management has been provided by the DHE & the concerned College Portal committee is working on it.

The Next agenda of the forthcoming meeting that was chalked out was smooth online admission for the new session.

The Meeting was attended by following IQAC Members

1. Ms. Amita
2. Dr. Parul Rana
3. Ms. Poonam Almadi
4. Ms. Preeti Arora
5. Ms. Neha Aggarwal
6. Ms. Asha (Alumnus)
7. Administrative Staff
Mr. Dheeraj
Ms. Meenu