



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT COLLEGE FOR WOMEN FARIDABAD
Name of the head of the Institution		Namarta Sharma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01292284616
Mobile no.		9213379193
Registered Email		principalgcwfb@gmail.com
Alternate Email		gcwfaridabadinformation@gmail.com
Address		Sector 16-A
City/Town		Faridabad
State/UT		Haryana
Pincode		121002
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Ms. Ritika Gupta
Phone no/Alternate Phone no.	01294074616
Mobile no.	9811754445
Registered Email	principalgcwfb@gmail.com
Alternate Email	gcwfaridabadinformation@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gcwfaridabad.ac.in/images/21/MultipleFiles/File11476.pdf
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4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	Yes https://gcwfaridabad.ac.in/QuickLinks?ID=BFcJrpmMV3E=
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.49	2015	01-May-2015	30-Apr-2020
1	C++	65.20	2003	21-Mar-2003	21-Mar-2008

6. Date of Establishment of IQAC

30-Mar-2009

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Annual Prize Distribution and Convocation ceremony	28-Mar-2019 01	295

Orientation and Induction Programme for new Students	16-Jul-2018 01	562
Seven Days NSS at village Mirzapur	14-Mar-2019 07	51

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GCW FARIDABAD	Infrastructure Grant to Colleges	RUSA	2016 365	7928356
GCW FARIDABAD	Infrastructure Grant to Colleges	RUSA	2017 365	2573916
GCW FARIDABAD	Infrastructure Grant to Colleges	RUSA	2017 365	5000000
GCW FARIDABAD	Infrastructure Grant to Colleges	RUSA	2018 365	3000000
GCW FARIDABAD	Infrastructure Grant to Colleges	RUSA	2019 365	1500000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Mentor - mentee programme which has been initiated in session 201819, under the aegis of IQAC wherein every faculty member mentors a group of 4045 students through the session. 2) Faculty Development Programme Teaching staff is encouraged to attend Orientation Course /Refresher Course/Workshop/Seminars. 3) Cells and Societies IQAC has been active in supporting college cells, clubs, committees and societies to ensure maximum participation of students in extra - curricular activities for their overall development. 3) Institution Website - IQAC ensures that a proper record is maintained of all the activities events in the college on the website along with time table and lesson plans of the faculty. 4) Infrastructure up gradation - IQAC gives valuable inputs to RUSA committee regarding infrastructure up gradation of the college. 5) Interaction with Parents IQAC ensured organisation of Induction cum Orientation Programme in the beginning of academic session in the month of July for the benefit of students and their parents.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
10) To overcome scarcity of regular teaching staff , visiting staff will be arranged as and when required.	10) To promote research and faculty development 11 faculty members attended OC/RC/FDP/Seminars.
9) To encourage students to participate in youth festivals.	9) Lesson Plan for all subjects have been uploaded on college portal.
8) Efforts to provide clean drinking water to the students.	8) Fee deposition for all course were 100% cashless.
7) Efforts to maintain cleanliness and beautification of the college.	7) Admissions in all the courses were done online.
6) Educational tours will be arranged.	6) Smart I-Cards have been issued by the college to its regular non-teaching staff.
5) To overcome water scarcity, sanction for installation of new tubewell has been obtained from DHE. The Public Health Department has prepared an estimate for the new Tubewell whose sanction and budget approval has been sent to DHE.	5) To promote use of biodegradable disposable cups and plates, a clause has been inserted in the canteen contract which mentions no use of plastic in the canteen.
4) To promote research and faculty development the faculties is to be encouraged by the chair to attend OC/RC/FDP/Seminars.	4) College has received E-Content from DHE in offline mode to help facilitate learning of students.
3) Extracurricular activities will be undertaken by various societies, clubs and cells so as to empower the students and enhance their skills.	3) Digital Block comprising of 4 smart classroom has been set up in the college under the initiative of DHE to boost digital learning in colleges of excellence. The total number of smart

	classrooms in college is now 11.
2) Infrastructure to be expanded to cater to the increasing number of students in various courses.	2) Documentary highlighting the activities and achievements of previous session 2017- 18 was displayed on the LED Screen put up in the reception area of the college for the students and parents.
1) Academically conducive environment to the student.	1) Orientation -cum -Induction programme organized for new admission. Parents were invited too.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	26-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System in College Being a government college, management information system for various categories of activities regarding students and teachers are implemented and managed through Higher Education Department, Panchkula, Haryana. 1. ERP: Students management modules like Online admission process that involve online admission form filling, online merit list display to online fee payment are managed through an ERP module. Similarly, Scholarship and placement activities are also managed through same module. College and University integrated process like registration of first year students and continuous registration of second and third year students are managed through ERishi ERP module controlled and managed by Maharshi Dayanand University, Rohtak, Haryana. 2. ATTENDANCE MANAGEMENT SYSTEM: Employees attendance is managed through website</p>

attendance.gov.in, governed by NIC, Government of India. For students, online attendance and LMS (Learning Management System) are implemented and managed by Higher Education, Haryana through a web application "Shiksha Setu". 3. CMSWEB PORTAL: College website is hosted by the web portal of Higher Education, Haryana (higherduhry.com). Various modules like College vision, Infrastructure, Faculty details, Lesson plan, committee details, student strength, Notices, Events and Circulars are implemented through Higher Education and managed by college staff. 4. Financial Modules: Employee's salary and grants received through government are managed through esalaryhry.nic.in portal.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Maharshi Dayanand University, Rohtak to which the college is affiliated approves and notifies the schedule of terms & vacations to be observed by all the colleges affiliated to the university before the beginning of new academic session on the university website. The college follows semester system as mandated by the university. In the beginning of each session, students are given the option of taking admission in any of the six UG courses offered by the college. Before the classes begin, time table is formulated & uploaded on the college website. Department wise workload is calculated and sent to the Department of Higher Education in the form of hard & soft copy. Accordingly, the DHE updates the workload assessment on the MIS portal and in case of requirement of faculty in any course; the college corresponds with the Department for fulfilment of staff shortage. The faculty prepares the lesson plans & academic calendar which are uploaded on the college website. At the end of each semester, teachers submit internal assessment marks in accordance with the guidelines issued by the university & conducts exams as per the date sheet issued and published by the university on its website. Three Asst. Professors of the Departments of Tourism and Mass Communication are members of the Board of Studies of the University. They regularly attend the meetings of the Board of Studies and give suggestions to improve the curriculum to keep their courses updated.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	B.Com. (Goods and Services Tax & Customs Law)	10/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	562	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
EVS	16/07/2018	562
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BTTM	Field trip (BTTM)	51
BTTM	Training (Internship) BTTM	42
BA (Journalism)	Field Training (BAJMC)	10
BBA	Internship (BBA)	72
BA	Field Survey (Geography)	35
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The IQAC obtained feedback from teachers, parents, students alumni and tried to implement the suggestions received. The services in the library have been improved. Internet has been made accessible to students in computer labs.

Classroom teaching has been complemented with the introduction of smart class rooms. Security has been beefed up in the campus with the installation of CCTVs. Students are encouraged to approach Anti- Ragging Squad, Anti- Sexual Harassment Student Grievance Redressal Cell for their problems. Counselling Cell under the aegis of Dept. of Psychology helps students deal with exam related stress or any personal problems.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA (Journalism)	BAJMC-I	40	110	38
BTTM	BTTM-I	60	85	35
BSc	Bsc-I	80	200	60
BBA	BBA- I	60	450	52
BCom	Bcom I	176	900	154
BA	BA I	240	2400	223

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1617	0	46	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
46	22	0	4	7	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is already implemented in the college. A group of 40-45 students is assigned to a faculty mentor for close monitoring of the progress of the group members to ensure their academic progress while balancing their personal fronts. The mentor, who is a faculty from the college, thus counsels the students of the group allotted on their academic and personal issues hampering them in gaining knowledge and learning. Since college years are formative to the higher trajectory of learning, it is very crucial to talk to them for unimpeded educational training and learning exercise. The mentoring system allows the faculty counsellor to have one-to-one interaction and to keep a track on the performance of students. Depending upon the problems faced by the students or mentees, a host of remedial steps may be taken up accordingly like remedial coaching etc. A mentor

helps in identifying students their strength, their area of weakness, or counselling on further career trajectories and ways to accomplish that. The mentor also interacts with parents of the mentees and apprise them of their wards' progress and support required as parents are important and crucial stakeholders to the students' endeavour of gaining education and learning in the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1617	46	1 : 35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	27	8	2	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Meenal Sabharwal (English Department)	Assistant Professor	Diksha Foundation Award: Best teacher award, 2018

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	Nil	5 Sem/2018	03/12/2018	02/01/2019
BBA	Nil	3 Sem/2018	04/12/2018	02/01/2019
BBA	Nil	1 Sem/2018	03/12/2018	02/01/2019
BCom	Nil	5 Sem/2018	17/12/2018	04/02/2019
BCom	Nil	3 Sem/2018	15/12/2018	04/02/2019
BCom	Nil	1 Sem/2018	15/12/2018	04/02/2019
BA	Nil	5 Sem/2018	05/12/2018	05/02/2019
BA	Nil	3 Sem/2018	06/12/2018	07/02/2019
BA	Nil	1 Sem/2018	07/12/2018	11/02/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The teaching faculty besides taking routine class tests and assignments also organises group discussions, class quiz, power point presentations and group-based learning activities to enhance subject knowledge. Not only this, students are involved in report writing and submission of project reports in BBA, BAJMC and BTTM courses. In the subjects of History and Geography, students are given map-based activity to make the subjects interesting. In addition, every year

the Departments of Science, Psychology and Geography organise college level exhibition wherein students prepare static and working models and charts and also make presentations of their work.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of each academic year, academic calendar is prepared and implemented for teachers, non-teaching staff, students and other stakeholders of the college to provide them prior information of events and plans and to ensure smooth conduct of the activities of the college. It contains the yearly schedule of the college ranging from holidays to examination to curriculum activities of the college. The college carries out effective planning to stick to academic calendar. This allows the teachers and the students to space out their teaching and learning and regular assessment of the same.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcwfaridabad.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRWPEnrw=>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	Nil	179	49	27.37
Nil	BCom	Nil	162	67	41.35
Nil	BBA	Nil	77	42	54.54
Nil	BSc	Nil	62	27	43.54
Nil	BA (Journalism)	Nil	15	7	46.66
Nil	BTTM	Nil	20	13	65.00
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	00	NA	0	Nil

Projects sponsored by the University	00	NA	0	Null
Industry sponsored Projects	00	NA	0	Null
Interdisciplinary Projects	00	NA	0	Null
Minor Projects	00	NA	0	Null
Major Projects	00	NA	0	Null
Any Other (Specify)	00	NA	0	Null
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NONE	NA	NA	Null	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
None	NA	NA	NA	NA	Null
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
01	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	1	3.9
International	Computer Science	1	1
International	Chemistry	1	5.8

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Music	3
Computer Science	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
None	None	None	Nil	0	0	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	6	1	3
Presented papers	2	7	0	0
Resource persons	0	1	0	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Organization of	Appreciation	Indian Red Cross	Nil

Blood Donation Camps and Motivation for Blood Donation	Certificate to GCW, Faridabad	Society, District Branch, Faridabad	
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Summer Internship Programme	NSS Unit	Rallies, nukkad nataks and awareness campaigns in Village Mirzapur adopted by College	7	36
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
None	None	None	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Internship of students of Dept. of Business Administration	Nil	Nil	72 students (5th sem)
Nil	Nil	Internship of students of Dept. of Tourism Management	Nil	Nil	29 students (6th sem) 21 students (8th sem)
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

None	Nil	None	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3600000	2766687

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Nil
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Nil
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	Nil	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11485	2430685	0	0	11485	2430685
Reference Books	650	357534	0	0	650	357534
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	166	141	7	0	0	13	20	2	9

g									
Added	35	18	0	0	0	0	0	0	0
Total	201	159	7	0	0	13	20	2	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1463160	695006	720000	720000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The emphasis of the College has been on the upgradation and maintenance of its infrastructure since the last NAAC Peer Team visit in March, 2015 like laboratories, library, computers, classrooms etc. The grant received under Rashtriya Uchatar Shiksha Abhiyaan (RUSA) from the Government of India has been utilized in the direction of revamping of existing infrastructure and construction of new Academic Block. Besides, the annual grant received under various heads from the Department of Higher Education, Panchkula is utilized to stock the Physics, Chemistry, Computer, Geography, Home Science, Psychology, Music and Language Laboratories with sufficient equipments and furniture. Repairing and renovation works are carried out by the Public Works Department with whom the Building Committee of the College coordinates on a regular basis. The students are assisted in their laboratory work by the faculty and the trained laboratory staff. The stock registers are well maintained and annual stock verification is carried out by the committee comprising of senior staff members duly appointed by the Principal. The College Library has 11,485 Text Books and 650 Reference Books. The SOUL 2.0 software has been implemented partially. The library also subscribes to a number of reputed newspapers both in Hindi and English. The infrastructure is carefully maintained to cater to the need of the students and to provide them proper space for self study and consultation of books in the Library. The Department too allocates fund to the College for the Library for the purchase of books and sometimes buys books on the behalf of libraries in colleges across Haryana and sends the books. The College has a dedicated Computer Science Department with two assistant Professors, a Computer Instructor and a Laboratory attendant. The Computer Laboratories are well stocked with 141 PCs. BSNL provides the lease line to the College and the Department maintains an inventory regarding all the equipment and looks after annual maintenance of the laboratory equipments. Sports amenities too are well looked after in the College. There is a separate Department of Physical Education headed by an Associate/Assistant Professor to cater to the needs of the students. College has one big playground for carrying out sports and games like volleyball, basketball, badminton etc. Annual Athletic Meet is organised to encourage girl students to participate in sport

activities. A Gymnasium with state of the art exercise equipment is also there in the College for the benefit of the students. The College has sufficient number of classrooms. The shortage in classrooms has been met by new Academic Block constructed with the help of funds received by the College under RUSA. Separate Classrooms are allotted for each batch of students. Rooms are allotted as per the strength of each class. All the classes have proper lights/fans and benches for the students. Black/white boards are there in all class rooms. As far as possible, Multi Media Projectors/ or Smart Boards have been set up in classrooms like the BBA Block to facilitate ICT enabled teaching process.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Earn While You Learn	17	99900
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skills and Language lab	16/07/2019	200	Run by Computer Deptt. Of the Institution

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career counselling session	0	50	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Govt College for Girls, Sector 14 Gurgaon	85	58	19	50	28
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	52	B.COM, BBA, BAJMC, BA, BTM, BSC	COMMERCE, SCIENCE, ARTS, TOURISM, JOURNALISM	IGNU, MDU, YMCA	MBA, M.COM, MAJMC, MTTM, MA, MSC
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence day	College	1
Solo Dance	Inter College	1
NSS	College	2
NSS Day celebration	College	2
Haryanvi Dance (Solo)	Inter College	1
Solo dance	Inter College	1

Ullas	College	40
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	Nil	Nil	Nil	NA	None
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Elections were conducted in the college for the student council the supervision of the electoral in-charge and the electoral members in a democratic way as per the guidelines issued by the DHE on 17/10/2018. The students were asked to file nomination for taking part in elections a few days prior to the final day of voting. These nominees presented their manifestos in front of their classmates in their respective classes. All the voters excitedly cast their votes in favour of their chosen representative . The votes were put in proper ballot boxes which were made by the students themselves under the supervision of observers comprising of senior staff members. The results were finally declared to the eager students. At last, the final voting was done amongst the list of CR's duly elected on 17/10/2018 to elect the office bearers for student Union session 2018-2019. Sneha, B.Com II - President Kajal Singh , BAJMC I - Vice President Sanjana, BBA II - Secretary Ritu, BAJMC II - Joint Secretary During its tenure, student council has under taken various academic and extra - curricular programmes and initiated several student welfare measures. The students actively participated in three important initiativesThe Blood Donation Camps under Red cross committee, different eco- friendly initiatives under NSS and Eco clubs such as tree plantation, say no to plastic bags campaign as well as NSS 7 days and nights camp. The student council also took up problems regarding various student welfare issues such as facilities available in the colleges premises, fellowships etc with the college administration who successfully resolved them. Student body also participated in Athletic Meet , convocation and prize distribution function and performed various important duties such as discipline, cleanliness etc. On 2nd October, as a part of celebration , the student council along with NSS students cleaned the premises of the college campus and also participated in a 2 km jogging run as a part of Fit India and Clean India initiatives.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college follows a participatory mode of management with all stakeholder participating activity. The Principal in consultation with the College Council which comprises of 5 senior most faculty members takes important decisions. The convenors of various committees, clubs cells in consultation with members work closely with the Principle in chalking out the program policies and implementing the same. The RUSA Committee Infrastructure Maintenance Committee plays an important role in creation, building, repair renovation of the infrastructure of the college in sync with other Govt. departments like PWD BR, Public Health Police Housing Corporation. The Placement Cell activity organises pre- placement workshops extension lectures for ensuring maximum placement of students through job fairs . The New Smart Class Rooms Committee Computer Lab ICT Equipments Maintenance Committee helps in improving the scope of the teaching - Learning experience through greater use of ICT. The Admission Committee ensures smooth online admission process. Convenors in close cooperation with committee members spearhead cultural socially conscious activities in the college by steering the NSS unit , the Women Cell , Legal Literacy Cell, Youth Festival Committee , the Eco Club the Red Cross. Additionally, the teaching staff organise a plethora of activities in their respective Department by organising talks of subject experts college level competitions like science exhibition, mehandi competition, debates, essay writing, slogan writing poster making etc. The college believes practises decentralization participatory management with a firm belief in collective leadership democratic traditions which can be seen in the extensive delegation of authority to the senior staff members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	The students enrolled in job - oriented courses like BBA, BAJMC, BTTM are sent for training or internship to industries, offices, tourism travel agencies local news channels.
Human Resource Management	Teaching staff is encouraged to attend professional development programs. Students are encouraged to get involved in extension extracurricular activities through various college cells, clubs, meets, committees NSS.
Admission of Students	Admission were done online on the basis of merit. The entire process was fair transparent. 1617 students were enrolled in 6 courses.

Library, ICT and Physical Infrastructure / Instrumentation	Construction of Arts Block of four class rooms completed under RUSA grant. Renovation Maintenance of Old Commerce Block completion of half constructed Multi-purpose Hall special repair of Administrative Block, two passage sheds, white wash, laying of floor tiles increasing the height of college boundary wall under RUSA grant. Electricity fitting under progress in Multi- purpose Hall. Library renovated repaired. Automation of books completed.
Research and Development	Faculty members are encouraged to do research publish their research papers articles in journals books. Four faculty members are pursuing their Ph.D.
Examination and Evaluation	Exams are conducted by the university under the semester system. Students are evaluated at college level also on the basis of class tests, assignments and attendance in the class.
Teaching and Learning	80 teaching is done through conventional method of delivering lectures. This is complimented by laboratory work in practical subjects, smart class rooms, language lab in other subjects. Students are also enrolled in Spoken Tutorial classes also given lectures through power point presentation in smart class rooms.
Curriculum Development	Curriculum is designed at the university level. Some of the faculty members are members of Board of Studies at the university level. (Dr. Preeti Raina Dr. Sandeep, Asst. Professors, Dept of Tourism Travel Management Ms. Shalini Khurana, Asst. Prof. Dept of Journalism Mass Communication)

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development Many of the developmental activities are planned and mooted by the college IQAC.The college has developed its own MIS system. Also there are installed servers in the college in the IT Cell of the college. The various functional departments. (like teaching, library, accounts, building, other infrastructure etc. of the college prepare their semester wise and annual plans of activities and keep the IT

cell and the administration apprised of the plans. The departments take approval of the respective committees and the Principal for their planned activities.

Administration

Administration A number of activities have been brought under the surveillance scope of e-governance and the process is still continued. The recruitment applications of the teaching and non-teaching staff are Guidelines of IQAC and submission of AQAR for Affiliated/Constituent Colleges Page 67 covered under the system. Complete student records are electronically stored and retrieved. University communication and various functions like e mail, using university portals for information and data exchange has been adapted already with continuous improvements every year. The marking and record keeping of attendance of the staff is also digital and is processed electronically. Most of the data regarding Accounts and Administration work is stored and retrieved electronically. Urgent messages are flashed through bulk SMS etc.

Finance and Accounts

Finance and Account The Finance and Accounts department keeps its records in the electronic form in the computers. All the payments and receipts, salary processing etc. are processed and recorded in the computer software. The college portal has the facility to receive students fee directly on-line. All such details and reports can be accessed by the authority at the touch of button.

Student Admission and Support

Student Admission and Support The student admission system for the last few years has been computerized fully. It has become a total paper less function. Students can view the prospectus, apply for admission, check their merit status and admission status online, pay their fee online and get admission. There is a system of sending mass messages through SMS to students for information notices. The library operation is computerized. A number of information regarding students and their concerns is made available on the college website. Students can also make use of college e mail for communication.

Examination	<p>Examination The university (MD University, Rohtak) conducts the semester end examinations. The details of the students are sent to the university on-line. The university issues the admit cards, date sheets, exam notices, exam results all on-line. Apart from this, the lists of students, examination plans date wise are sent to the college by the university on line. The processing of the remuneration of the examination officers on duty are also processed on-line. The internal evaluation marks and practical examination marks awards are uploaded to the university portal directly by the college. The result and marks sheets etc. are also available to students on line.</p>
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	Nil	Nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Week Induction Training Program (Haryana Institute of Public	1	19/11/2018	23/11/2018	5

Administration, Gurgaon)				
Short Term Course in Machine Learning and its Applications (School of Information and Communication Technology, Gautam Buddha University, Greater Noida	1	02/02/2019	07/02/2019	6
Short Term Course in MOOCs, E- Content Development and Open Education(JMI, New Delhi)	1	25/02/2019	02/03/2019	6
Short Term Course in Gender Sensitization(JMI, New Delhi)	1	27/07/2018	28/07/2018	2
Refresher Course in Human Rights Social Inclusion (JMI, New Delhi)	1	27/08/2018	17/09/2018	21
Refresher Course in Computational Mathematical Studies (JMI, New Delhi)	2	29/08/2018	19/09/2018	22
Orientation course (JMI, New Delhi)	1	25/09/2018	25/10/2018	31
Orientation course (JMI, New Delhi)	1	26/11/2018	22/12/2018	27
Orientation course (Sardar Patel University, Gujrat)	1	12/11/2018	09/12/2018	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Health Check Camps in college, Drinking Water, Bus Facility, Sports facility, Canteen facilities, Provident fund, Gratuity, Vehicle Loan ,Children Education Allowance, Fund for Minor Research Projects, Medical Reimbursement, House Building Loan, Maternity Leave ,Children Education Allowance, Pension Benefits, Earned Leave ,Child Care Leave for Ladies, Women Cell	Health Check Camps in college, Drinking Water, Bus Facility, Sports facility, Canteen facilities, Provident fund, Gratuity, Vehicle Loan, Children Education Allowance, Women Cell, Medical Reimbursement, House Building Loan, Pension Benefits, Child Care Leave for Ladies, Maternity Leave	Health Check Camps in college, Drinking Water, Bus Facility, Sports facility, Canteen facilities, Scholarships ,Earn While You Learn, Fee Concession, Research Scholarship, University Centre for Competitive exam, Career Counselling, Cell Placement ,Cell Cultural Facilities, Help Desks for students during admission days

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit is the part of the institution and carried out on regular basis by the Principal of the institution. For the purpose of Academic audit, Principal checks the syllabus covered by the different faculty members, progress of Class tests, completion of attendance registers and status of assignments taken by the faculty members. Financial audit is also done by the Bursar and the Principal of the college. During financial audit, Bursar and the Principal verifies the supporting documents involving examination of vouchers, bill payments, quotations, verification of cash book and approval from the Principal. External audit is the independent examination of the financial statements prepared by the college. Officer of Director Higher Education and DGHE Office team visits college regularly for auditing and inspection purpose.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No

Administrative	No	No	No	No
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College doesn't have a formally registered Parent-Teacher Association, still parents are invited at the beginning of the session to be a part of orientation cum induction programme of students. Teachers also maintain a proper record of attendance of students. If a student doesn't attend college regularly, her parents are called to know the reason. The counselling cell of the college also asks parents not to push their daughters into early marriage and if that is not possible to at least ensure that their daughters attend college regularly even post marriage. The parents are also motivated to let their daughters pursue higher education and to opt for job-oriented courses like BBA, BTM and BAJMC.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of Arts Block of four class rooms completed under RUSA grant.
 2. Renovation Maintenance of Old Commerce Block completion of half constructed Multi-purpose Hall special repair of Administrative Block, two passage sheds, white wash, laying of floor tiles increasing the height of college boundary wall under RUSA grant. 3. laboratory Up gradation in practical subjects, smart class rooms, language lab in other subjects.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation cum induction programme for new students	16/07/2018	16/07/2018	17/07/2018	530
2019	7 days NSS Camp at	14/03/2019	14/03/2019	20/03/2019	51

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Nil	Nil	Nil	0	0
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Eco Club of the college regularly motivates and educates students to save energy by switching off fans and lights when they leave the classrooms and labs. Even the student union representatives are roped in to motivate the students.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	03/08/2018	Nil	Swachhta Pledge	Sanitization	80
2019	Nil	1	25/08/2019	Nil	Tree Plantation sponsored by Lions Club, RakshaBandhan : New Bandhan with Tree	Welfare Contribution	50
2019	Nil	1	11/09/2019	Nil	Campaign on " No Usage of Plastic Bag"	Welfare Contribution	60
2019	Nil	5	22/07/2019	Nil	Jal Shakti Abhiyaan	Water Conservation	90
2019	Nil	5	01/09/2019	Nil	Organized Poshan	Personal Hygiene,	80

					Maah	Health Nutrition	
2018	Nil	1	30/10/2018	Nil	Workshop on Digital Literacy	Rural area Illiteracy	100
2019	Nil	1	20/09/2019	Nil	Women and Financial literacy	Rural area Illiteracy	100
2019	Nil	1	02/10/2019	Nil	Plogging Run on Swachhthahi Seva	Sanitization	100
2019	Nil	Nil	10/10/2019	Nil	Voter Awareness Rally	Welfare Contribution	100
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness drive on menstrual hygiene	08/10/2018	Nil	100
Workshop by Lakme Academy	09/08/2018	Nil	100
Teej Competition at DAV College	11/08/2018	Nil	8
Bandhan an occasion to Celebrate Womenhood	23/08/2018	25/08/2018	100
Classical dance workshop	12/09/2018	25/09/2018	30
Fine Arts Workshop	01/10/2018	30/10/2018	60
Stitching Classes	15/01/2018	22/01/2019	50
Cooking Classes	01/02/2019	12/02/2019	50
International Women's Day at DN college Faridabad.	08/03/2019	Nil	7
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Discontinuation of plastic spoons disposable plates in college canteen. 2)

Discontinuation of water bottles plastic cups for serving of water during college functions. 3) Preparation of 5 pits in college premises for burial of dried leaves of trees planted in college campus. 4) Tree plantation drives 5) Water Harvesting structure in college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. **Women Empowerment:** The Women cell of the College organises a number of activities, events, lectures and workshops throughout the year to help girl students to realise their full potential and become confident and responsible young adults who are well aware about their rights and are able to raise their voice against unfair social treatment and discrimination against women in Indian cultural milieu. Women Cell Report for the Session 2018-2019: 1. A presentation was held for the students by Lakme Academy on 09/08/2018 wherein various career opportunities to become a hair, skin and makeup expert were told to the students of final year. Around 50 students participated in this event. 2. Teej competition was conducted by the women cell at K. L. Mehta Dayanand College on 11/08/2018. 8 students participated in it. 3. Women cell celebrated Raksha Bandhan- an occasion to celebrate womanhood from 23/08/2018 to 25/08/2018. Around 100 students participated in it. 4. Women cell conducted Classical Dance workshop for the college students for 12 days from 12th Sept 2018 onwards. Around 30 students participated in this workshop. 5. Women cell conducted Fine Arts workshop for the college students for 28 days in the month of October. Around 60 students participated in this workshop. 6. Awareness drive on menstrual hygiene was organised by the women cell on 08/10/2018. Around 100 students got benefitted from this drive. 7. **DIGITAL SHAKTI:** A step towards digital empowerment of India, a nationwide campaign to digitally empower young girls and women programme was conducted in the college campus on 30th October 2018 in coordination with Cyber Peace Foundation partnered with National Commission for Women. Two experts from Cyber Peace Foundation Mr. Nitish Chandan and Ms. Janice Varghese conducted three hour workshop on the theme Digital Literacy and online safety Programme. Around 350 students benefitted from this workshop. Dr. Bhagwati Rajput, Principal of college also addressed the students regarding cyber-crimes, threats to women online rising in today's time and how this workshop will help in creating a peaceful and safe environment online. Around 100 students participated in it. 8. Women cell also conducted stitching classes for the college students from 15th Jan 2019 onwards for 07 days for the college students. Around 50 students got benefitted from these classes. 9. Women cell also conducted cooking classes for the college students for 10 days in the month of February 2019 for the college students. Around 50 students got benefitted from these classes. 10. Aarohan, the women studies and development cell of Pt. J. L. N Government college, Faridabad organized a 2 day inter college festival, Yugantar on 20th and 21st February 2019. Our students participated in the various competitions held and won prizes and laurels for the college. Following are the prize winners: Sita Thapa was awarded 2nd prize in poster making Nisha Rao of B.Com. 1st year got 3rd prize in kite making Quiz team bagged 3rd prize. 11. On the occasion of international women's day (08/03/2019), a talk on the importance of being anaemia free was given by the members of Vaishya Samanvay Samiti, Faridabad. Dr Madhurima Gupta of Sarvodaya Hospital talked about the importance of proper nutrition and diet so that we can live a healthy life. Optimum amount of Iron and vitamin C is a must for our body. we should be careful and avoid worm infestation and take tablets once a year. Haemoglobin test was also done to check for anaemia under supervision by the medical team. And the girls suffering from anaemia were given iron tablets to improve haemoglobin. Importance of hygiene was also explained by her. Hand hygiene is a must to avoid many diseases and intestinal infections. On this occasion Principal Dr. Narinder Kumar also wished the girls

on Womens Day and made them take an oath to improve their haemoglobin and eat and live healthy. 11. On the occasion of international womens day (08/03/2019), women cell in association with the Home Science Department of K.L. Mehta Dayanand College for Women hosted a number of events in which our students participated. Jyoti roll no. 168 of BA 1st year bagged 3rd prize in bag making out of recycled material and Sneh roll no. 1 of B.Com. 2nd year got 3rd prize in debate competition. 2. Infrastructure Augmentation, Renovation, Repair and Lab Upgradation under RUSA College has witnessed tremendous progress under RUSA. Besides the renovation work of the building etc, the overall face of the college has seen technical upliftment and upgradation. College infrastructure is being upgraded in each and every aspect, the work of development in the college is being carried out with the help of grant allocated under RUSA. Students are enthusiastic about the new tools and upgradation of the college infrastructure. Various reformative features which have been added to the college are and will play a definite role to uplift the cause of Higher Education by lending it an extra edge to be at par with the changing time which is quite technical and hi-tech. The college has been allocated a sum of Rs. Two crores in a span of four years 2016-20. in four installments. 1. The number / strength of the students enrolled in the college have increased many fold since its inception. This required more classrooms and furniture. With the help of RUSA grant a teaching block of four rooms has been constructed in the college premises and also the required desks, green boards and lecture stand have been procured through this grant. 2. The institution is quite old, so some of the blocks required renovation and face upliftment . Through RUSA grant administrative and an old commerce block have been renovated. The old commerce block is one of the oldest blocks and was in bad shape. With help of this grant the whole building has been repaired. Broken floors of the classrooms have been repaired. The broken windows and doors of the classrooms have been repaired. Students are happy to attend classes in renovated rooms. The whole building has been repaired. 3. The outlook of the administrative block has been changed with granite flooring. The seepage in the library and computer lab (administrative block) has been taken care off with this grant. The broken doors, windows and wooden almirahs have been repaired and repaired which was very important as student's record and other essential documents are housed in this block only. 4. The basic necessity of better washrooms for the students has been met with this grant. 5. As our is a girls college, considering the security and the safety of the students the boundary wall has been raised and iron bars have been placed. 6. The Tourism and Mass Communication departments have been equipped with more computers, computer tables, chairs and smart teaching devices. This has helped students of these professional course in gaining more practical knowledge and exposure. Students are gradually adopting E-learning techniques and are also using these devices for making Power Point presentations. 7. A big hall which was being used as a dump yard for a long time has been converted into a beautiful multipurpose hall with the help of this grant. The hall is being used for organising various co-curricular activities, recently college hosted its 26th convocation in the hall passed out students was very upbeat seeing the development in the college. 8. The Science lab for physics and mathematics practical has been equipped with computers for the benefit of students. 9. The Psychology lab has been equipped with more practical material- psychometric test and other devices, which has helped students in doing extensive practical work. 10. Smart classrooms have been setup faculty members are using these A/V aids for effective teaching. Now students are more keen in attending these classes because lecturers are supported by visuals which makes learning more easy. 11. Professional video camera and audio system for Mass Communication dept. have been procured through this grant. Now students can gain hands on experience of electronic media. 12. Generator online UPS and Offline UPS have been purchased for un interrupted power supply which aids in smooth conduct of practical in labs. 13. The

library, computer labs, and other various Depts.' have been equipped with printers. 14. The college has been updated with new tools of communication like digital podium, upgraded computers with online UPS backup for uninterrupted power supply. New class rooms have been set up. New furniture: Computer tables, Computer chairs, dual desks and lecture stands have been procured. 15. 200 dual desk, 8 computer chair and tables, 10 lecture stand purchased. 16. 3 Printers have been purchased 17. Renovation of college gate and access road.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcwfaridabad.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRwPErRw=>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The main priority thrust of the college is infrastructure augmentation, renovation repair and lab upgradation to enhance student learning process. Keeping in views the college needs, grant received under RUSA has been utilized for purchase of equipments for labs, furniture for newly constructed Arts Block, repair maintenance of Old Commerce Block, Completion of Half constructed Multi-purpose Hall, increasing the height of College boundary wall, repair of administrative block, construction of two passage sheds etc. The details of the grant utilized in the FY 2018-19 are given below: 3. 2018-19 Received on Amount received Utilized Balance 25.09.2018 30 lac 2166687/- 833313/- 1 Maintenance Repair Electricity fitting in multipurpose hall PWD 2,78,000/- 2 Equipment Dell computers GEM portal 11,84,942/ - 3 Equipment 10 Acrylic notice board Shri Mahalaxmi stationary 39600/- with cover mart 4 Equipment Sony video cam PWX70 DDN marketing 159700/- 5 Equipment Samsung commercial LED INNOTECH infosolutions 44,645/- 6 Equipment 10 Hitachi split AC SAMTEK Technologies 459800/-

Provide the weblink of the institution

<http://gcwfaridabad.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRwPErRw=>

8.Future Plans of Actions for Next Academic Year

? Smooth online admission of students for the new academic session of 2019-20 ? An orientation cum induction programme would be organized for the benefit of new students in the beginning of the new academic session. Parents too would be invited. ? Alumni meet and feedback register of alumni to be maintained by the Alumni Committee. ? Department wise files with time table, lesson plans, various activities would be maintained by all department for the past 5 years. ? Provision of wi-fi connectivity for various smart class rooms so that faculty and students can make use of the facility more aggressively. ? Anti - virus software to be installed in important desk top computer. ? Promote use of biodegradable disposable cups and plates in the campus. ? To promote digital learning among students, the faculty is to be encouraged to use e-content in their respective subjects ? To expedite the process for the installation of new tube well in the campus to overcome water scarcity problem. ? To promote research and faculty development the faculties to be encouraged by the chair to attend OC/RC/FDP/Seminars. ? Sexual harassment and counseling cells to actively work towards solving any kind of personal as well as academic related problems of students, use of suggestion box by the students to be encouraged. ? Upgradation of the library and the facilities in the library to be taken up so that students and faculty can make use of the library easily. ? 'Ullas' cultural function to be organized for the promotion of talent among students. ? ' Ankurita ' magazine of the college to be published to help polish the writing skills of the students. ? Besides, the above, a number of activities to be organized by the Departments and

various cells and clubs for enhancing the personality of the students.