

Lesson plan for session 2024-25

**Lesson plan of company law
Bba 5th sem**

July

Company, types of company, formation, promotion and incorporation, memorandum of association

August

Articles of association, prospectus, management and administration, corporate governance
Test

September

Borrowings, investment and loans, majority, rules and minority rights, winding up of company.

October

Members and shareholders of company, company meeting and resolution, meeting procedure
Test

Dividend, company auditor, inspection and investigation, assignment
revision

LESSON PLAN OF PRESENTATION SKILLS & PERSONALITY DEVELOPMENT

JULY

Introduction – Meaning, types of presentation: presentation that deeply involves the audience, presentation that creates excitement, persuasive presentation, presentation evoking emotional appeal, presentation that sells a new idea, humorous presentation.

AUGUST

Planned and unplanned presentation, planning a presentation – analyzing the audience, location of presentations, objective of presentation, researching the topic; structuring the presentation, presentation notes and session plan.

SEPTEMBER

Methods of presentation – Fish bowl, role plays, group discussion, conference, seminar, workshop, clinics, brainstorming, simulations, games, questionnaire; delivering presentation – presenter effectiveness, difficult situations and nerves, motivation and attention. Outcomes of

presentation – inspiring presentation, presentation that builds trust, presentation that offers a solution, value added presentation, presentation that facilitates decision making. Test & Assignment

OCTOBER

Concept of personality, personality consciousness, personality patterns, personality syndrome; symbols of self, clothing, names and nicknames, speech, age, success, reputation, moulding the personality pattern, persistence and change.

Personality determinants – physical intellectual, emotional and social determinants, aspirations and achievements, educational determinants and family determinants.

NOVEMBER

Personality development – healthy personalities, developing self-awareness, managing personal stress, solving problems analytically and creatively; grooming – appearance, dress sense, personal hygiene, etiquettes and body language; time management, public speaking. Test & Revision

ENVIRONMENTAL STUDIES

July

Environmental studies – Nature, scope and importance, need for public awareness; natural resources – renewable and non-renewable resources, use and overexploitation/ over-utilization of various resources and consequences;

August

role of an individual in conservation of natural resources; equitable use of resources for sustainable lifestyles.

September

Ecosystems – concept, structure and function of an ecosystem; energy flow in the ecosystem; ecological succession; food chains, food webs and ecological pyramids; types of ecosystem – forest ecosystem, grassland ecosystem, desert ecosystem, aquatic ecosystems.

Environmental Pollution – Definition, cause, effects and control measures of different types of pollutions – air pollution, water pollution, soil pollution, marine pollution, noise pollution, thermal pollution, nuclear hazards; solid waste management – causes, effects and control measures of urban and industrial wastes; role of an individual in prevention of pollution. Test & Assignment

October

Social issues and the environment – Sustainable development, urban problems related to energy, water conservation, rain water harvesting, watershed management; resettlement and rehabilitation of people, its problems and concerns; climate change, global warming, acid rain, ozone layer depletion, nuclear accidents and holocaust; Wasteland reclamation, consumerism and waste products.

November

Environmental legislation – Environment Protection Act. Air (prevention and control of pollution) Act. Water (prevention and control of pollution) Act, Wildlife Protection Act, Forest Conservation Act. Test & Revision