

From

Director General Higher Education, Haryana,  
Shiksha Sadan, Sector-5, Panchkula.

To

4. Principals of Government Colleges of Haryana
5. Principals of Govt. Aided Private Colleges of Haryana
6. Principals of Self-Financing Colleges of Haryana

Memo No.: DHE-080001/37/2020-IT CELL-DHE  
Dated, Panchkula, the 03.07.2024

**Sub: Regarding PG Admission Schedule for the Session 2024-25.**

I have been directed to inform you that the process of centralized Online Admissions for Postgraduate programmes for the session 2024-25 in all Government, Aided and Self-Financing Colleges of Haryana will be held as per schedule given below. The URL for Online Admission Portal is [www.admissions.highereduhry.ac.in](http://www.admissions.highereduhry.ac.in).

1. Schedule for PG Admissions for the session 2024-25 is as follows:

<b>Sr No</b>	<b>Event</b>	<b>Date/Timeline</b>
1	Updation of PG Programmes/Seats/Fees by the Colleges	09.07.2024 to 11.07.2024
2	Online Registration of Applicants on Online Admission Portal	12.07.2024 to 25.07.2024
3	Editing of Application form by the Students (OTP based)	12.07.2024 to 25.07.2024
4	Online Documents/Eligibility Verification	15.07.2024 to 27.07.2024
<b>1<sup>st</sup> Round of Counselling</b>		
5	Display of 1st Merit List (Provisional/Final)	30.07.2024
6	Fee Submission for 1st Round of Counselling	30.07.2024 to 02.08.2024
<b>2<sup>nd</sup> Round of Counselling</b>		
8	Physical Counselling for leftover candidates from 1 <sup>st</sup> Merit List	05.08.2024
9	Re-opening of Online Admission Portal for Registration	06.08.2024


<b>Sr No</b>	<b>Event</b>	<b>Date/Timeline</b>
10	Continuation of Physical Counselling for leftover seats (with Late Fee of Rs. 100)	07.08.2024 to 13.08.2024
11	Continuation of Physical Counselling for leftover seats (with Late Fee of Rs. 100/- + additional Rs 100/- per day)	14.08.2024 to 23.08.2024

2. Principals of the Colleges must ensure to add those Courses & Subjects only on the online admission portal which have been approved by State Government/University.
3. Fee Structure shall be applicable as per affiliating University/State Government norms.
4. Non-refundable Registration Fee of Rs. 100 shall be charged from all the applicants during session 2024-25.
5. Late Fee shall remain with the Higher Education Department. However, the HQ shall return the admission fee collected through online admission portal to the Govt Colleges after deducting the late fee, if any and share of R.K. fund. Further, late fee and share of R.K. fund collected by the colleges through offline mode shall be deposited by the colleges to the HQ after the completion of the admission.
6. Parivar Pehchan Patra (PPP) shall remain mandatory for Haryana students for taking admissions in Degree Colleges.
7. Weightage Policy will be same as followed in previous session.
8. The Reservation Policy will be as per the State Reservation policy and instructions issued in this regard from time to time.
9. Eligibility for various programmes/courses shall be as per affiliating university norms.
10. PG Admission will be done in two phases i.e.
  - i. Phase I: Merit List
  - ii. Phase II: Physical Counselling
11. Merit lists shall be prepared after considering qualifying examination marks including weightage and as per State Reservation Policy.
12. Online Documents/Eligibility Verification shall be carried out by the college opted as first choice by the applicant. All colleges including Govt. Colleges, Govt. Aided Colleges and Self-Financing Colleges shall be included during the process of verification.

13. The mode of fee payment by the students during 2024-25 will be Online for Govt Colleges, and for Aided and Self Finance Colleges offline and online mode will be available.
14. Timely submission of Registration Return in the affiliating University shall be ensured by the Colleges only.
15. The colleges shall ensure that seats be filled according to norms only.
16. The process of filling Sports Seats, if applicable, shall be ensured by the Colleges only during Physical Counselling as per affiliating University/State Government norms.
17. Registration on Online Admission Portal is mandatory for admission seekers. In no circumstances, admission without registration on portal shall be allowed.
18. The applicant whose admission is confirmed shall submit his/her original migration certificate in the college within ten days of admission, if applicable.
19. The students will be initially given provisional admission only, subject to the verification of their documents by the College/Affiliating University. In case of any discrepancy at any stage, the college is authorized to cancel the provisional admission of the student or change his/her stream/subjects subject to availability of seats & his/her willingness.
20. Refund, if any, to the students shall be ensured by the Colleges as per affiliating University/State Government norms. The college is also authorized to take the short payment, if any, from the student at later stage as per norms.
21. For Cancellation of Admission, the student will make written request to the college and college will cancel the admission online by uploading the written request on the portal.
22. It is mandatory as per the Honourable Supreme Court of India & UGC/AICTE Regulations that all admitted students (UG & PG) need to submit an Anti- Ragging Affidavit/Parents Undertaking. To make the process easy, MoE has developed an ONLINE Portal for procuring affidavit/undertaking at [www.antiragging.in](http://www.antiragging.in). After filling the form online at [www.antiragging.in](http://www.antiragging.in), the students are required to download the affidavit/undertaking and upload the signed copy of same on admission portal ([www.admissions.highereduhry.ac.in](http://www.admissions.highereduhry.ac.in)) through their login. The colleges are required to ensure the compliance of same.
23. Fresh instructions, if any, shall be uploaded/displayed on department website <https://highereduhry.ac.in>.

24. For any admission related query, Student can contact either on Toll Free No. 1800-180-2133 or on helpdesk email id [admissions@highereduhry.ac.in](mailto:admissions@highereduhry.ac.in).

 3/7/24

Deputy Director Coordination  
for Director General Higher Education  
Haryana, Panchkula 

Endst. No. Even

Dated 03.07.2024

A copy is forwarded to following for information:

6. PS to W/ACSHE, PS to W/DGHE, PA to W/Joint Director (Admin.)
7. Registrars of all the State Universities of Haryana
8. Deputy Director Coordination / College-I / College – II
9. IT Cell, Higher Education, Haryana for necessary action and uploading on portal
10. All Applicants / Stakeholders